

## General Guidelines:

To enter the Crow Show, all deadlines must be met.

The following contract must be submitted either by email as an attachment, online through our jotform (submission through jotform acknowledges your agreement to terms,) or by mailing/ delivering to Spirit Room, 111 Broadway, Fargo, ND 58102, or by emailing completed form to fargospiritroom@gmail.com. Include a visual image of your entry. Those conflicted by a digital entry form should contact the office for help with the submission at 701-237-0230.

Literary and performance art will be limited to a composite of 30 minutes beginning promptly at 6:00 pm February 27th, 2020. Entries will be first-come, first-serve.

Entry per piece is \$5.

## Deadlines

**Entry Registration Forms** are available on-line and by mail and must be submitted by **Friday, February 15th, 2020**. Art Delivery to the **Spirit Room will be between** February 15th – 22nd from 1:00-5:00pm.

**Artists will pick up** art work **Saturday, April 25th through May 2<sup>nd</sup>** from 1:00- 5:00 or by arrangement. The **opening reception** is Thursday, February 27th, 5:00 to 7:00 pm.

**Presentation Guidelines:** The artwork must be ready to be hung. Frames, mats, and wiring must be professional quality and in good condition. Wiring must be substantial enough for the weight of the artwork. All paintings must be framed or gallery wrapped with fully painted edges. Two-dimensional works on paper must be framed and under glass/ Plexiglass. No saw tooth hangers will be accepted. All freestanding sculptures must have felt pads attached to the bottom. A label with your name, piece title, medium, and price must be affixed to the back of each piece.

**Liability:** The artist agrees to display their work at their own risk. The Spirit Room accepts no responsibility for theft, damage, or loss of artwork. Artists are encouraged to insure their work. The Spirit Room will use its usual practices to protect the work, including security. (No thefts or damage to art work has occurred in the history of the Spirit Room.)

**Sales:** A sales commission of 30% is charged by the Spirit Room. That amount is to be included in the prices submitted to the Spirit Room. The Spirit Room will collect North Dakota Sales Tax on all sales of art work at the rate of 7.5% of the 100% sale price to the art patron. The tax will be submitted to the ND State Tax Commissioner. This means that the artist does not need to pay tax on the sales.

**Agreement:** The exhibit will remain intact until the closing of the exhibit. The gallery is not to be treated as a sales gallery with the primary intent of selling work. Instead, the gallery should be viewed as an exhibition space providing an educational experience for both the artist and the community. Artwork purchased will be picked up following the closing of the exhibit at which time payment for purchase is completed.

**Contract with Artist:** Submission of the following entry form constitutes an agreement by the artist to abide by all details of this prospectus.

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**Print Name**

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**Artist Signature**

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**Date**